

CRIPPLE CREEK-VICTOR SCHOOL
TRANSPORTATION REQUEST

This form must be submitted to the Transportation Department at least **10 SCHOOL DAYS** prior to the request date.

Today's Date: _____

Date(s) Vehicle Needed: _____

Type of Vehicle Needed: Bus _____ Wheel chair bus _____

*Van _____

*Suburban _____

(will hold 11 passengers plus driver)

(will hold 7 passengers plus driver)

* Who will be driving the van/suburban: _____

*** Van or Suburban may not be available during the week cause of daily routes.***

Destination: (if we are driving, directions and map would be greatly appreciated):

Address: _____

Phone Number: _____

Leave School Time: _____

Return at School Time: _____

Time of Game OR Event: _____

Grade OR Group: _____

Number of Students: _____

Number of Sponsors: _____

Please list any other stops other than Destination: (ie; stop at Bear Creek Park for Lunch)

Main Sponsor Signature: _____

Administrator Approval: _____ Date: _____

TRANSPORTATION DEPARTMENT USE ONLY

Vehicle Assigned: _____ Driver: _____

Emergency Evacuation Instructions were given at _____ am/pm

by _____

Witnessed by: _____

MAXIMUM HOURS DRIVE TIME CERTIFICATION

I, _____, certify that I was NOT in violation of the maximum driving time for School Transportation Vehicle Operators per CCRS 4204-R-16.00 as detailed on the reverse side of this page.

Driver's Signature

Date

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Page 2

4204-R-16.00 Maximum Driving Time for School Transportation Vehicle Operators

16.01 The school transportation vehicle operator, including small vehicle operators, shall not drive nor shall the school district or service provider permit or require an operator to drive: 16.01(a) In excess of 10 hours or after being on-duty 14 hours until completing 10 hours off-duty. This would include on-duty time for all employers. Ten hours off-duty may be consecutive or accumulated in two or more periods of off-duty time with one period having a minimum of 6 consecutive hours off-duty. 16.01(b) After being on-duty for more than 70 hours in any seven consecutive days. 16.02 The school district or service provider may comply with part 395 of the Federal Motor Carrier Safety Regulations (FMCSR) in place of this section. 16.03 Definitions: 16.03(a) Adverse driving conditions - In case of emergency, an operator may complete the trip without being in violation if such trip reasonably could have been completed absent the emergency. 16.03(b) Day - Means any 24-consecutive hour period beginning at the time designated by the school district or service provider. 16.03(c) On-duty time - Includes all time worked for any and all employers, including all driving and non-driving duties. 16.03(d) Off-duty time - School transportation vehicle operators may consider waiting time at special events, meal stops and school related events as off-duty if the following criteria are met: (Compensated waiting time does not necessitate on-duty time.) 16.03(d)(1) The operator shall be relieved of all duty and responsibility for the care and custody of the vehicle, its accessories and students, and 16.03(d)(2) The operator shall be at liberty to pursue activities of his/her choice including leaving the premises on which the bus is located.